

# CRIMINAL RECORD



## CRIMINAL RECORD CHECK

Aviation employers conduct extensive criminal background checks on individuals they wish to hire to ensure they meet job requirements. Carriers need employees to be able to obtain passports as well as security clearances for restricted and high-security areas of airports. Companies are finding that more and more individuals are being denied these clearances due to background.

### Meeting the needs of the industry

Since CQFA's mission is to train a quality workforce that meets the needs of the industry, new measures have been put in place to meet these needs.

It is now required that candidates provide a criminal record validation report. Even if you have already provided this report in previous years, you must reapply. When you come in, you will need to show proof that you have applied. The certificate will be sent directly to the CQFA. (See instructions on the right)

Note: A candidate with a history of previous experience is not systematically excluded from the process. An analysis of the file will be done before making an admission decision, depending on the candidate's level of employability.

## HOW TO OBTAIN THE BACKGROUND REPORT?

This report can be obtained by using a link provided by CQFA at a specific step of the selection process.

Processing time for an application can take between 5 and 10 working days if the individual has no record.

An individual with a past record may take up to 120 days to apply.



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