



# Attestation of College Studies - LCA.EX Organization Management for First Nations and Inuit

## General Information

The length of this Attestation of College Studies program is **1,260 hours**.

## Graduate Profile

Graduates will be able to work in all sectors of the economy, primarily in small and medium-size organizations, services, community administration and small businesses. In small businesses, they are often responsible for a range of tasks. In larger organizations, they perform more specialized work.



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## List of Courses

410-611-AT	Business and its Environment
410-616-AT	Accounting I
420-612-AT	Introduction to Computers
360-604-AT	Working Methods, Interpersonal Skills and Teamwork
410-642-AT	Project Management
410-626-AT	Accounting II
410-638-AT	Administration
410-627-AT	Human Resources Management
410-632-AT	Computerized Accounting
410-637-AT	Management Software Applications
410-628-AT	Marketing
410-644-AT	Management
410-645-AT	Internal and External Customer Service
410-631-AT	Business Law
410-629-AT	Word Processing

## Admission Requirements

To be eligible for admission to this program, applicants must have a Secondary V Diploma (SSD) or have instruction deemed acceptable by the College. In addition, applicants must meet one of the following three conditions:

- *Have interrupted their studies for at least two consecutive semesters or one full year;*
- *Are covered by an agreement between the College and an employer or a government program;*
- *Have completed at least one year of post-secondary studies spread over one year or more.*

## Informations and registration

1-866-CEGEPAT, #7213 - [fcsi@cegepat.qc.ca](mailto:fcsi@cegepat.qc.ca) - [www.cegepat.qc.ca/fcsi](http://www.cegepat.qc.ca/fcsi)